

## **F.1 Registration Sessions:**

### **1) 8:30 a.m.-12:30 p.m. and 2:00-4:00 p.m. on 11 July 2019**

a) Settle in **1Y** Classroom. Finish the forms before you go to the Hall for the registration. School prefects will lead parents and students in the registration process.

b) **Submission of documents at School Counter:**

Please hand in the following items to the teachers in the counter:

- i. a photo-copy of your Birth Certificate or Statutory Declaration;
- ii. a photo-copy of your H.K. Identity Card;
- iii. a photo-copy of your certificate of Baptism, if available; and
- iv. a photo-copy of your Primary 6 Final School Report.

Our teacher will follow up the registration after receiving the above documents. If you cannot produce the above items during registration today, please bring them back on 2 September 2019 and hand them in to your form-teacher.

The textbook list will be given to you. You may buy textbooks **from bookstores you prefer**.

c) **Payment of Fees at School Office Counter:** the following fees are collected by our office staff:

- i. A cheque of \$1311 payable to “The IMC of Wah Yan College Hong Kong”-- including \$750 of Tong Fai (堂費) and \$200 for approved collection for specific purposes fee, \$250 of F.1 Camp fee, \$22 for eClass Parents App annual fee, \$40 for PTH school-based learning material fees, \$9 for insurance and \$40 for the Student I.D. Card;
- ii. \$68 cash -- including a school badge (\$10), a school tie (\$25) and exercise books (\$33).

d) **Registration of Membership of Parent-Teacher Association at PTA Counter:**

All parents of Form 1 students are invited to join our Parent-Teacher Association (PTA), Wah Yan College Hong Kong unless they are already the members of the PTA. A welcoming letter is attached (ref.: PTA2019-2020/01). At the PTA counter, please pay:

PTA membership fee : \$300 by cheque (payable to “Wah Yan College Hong Kong Parent-Teacher Association Limited”). Parents are the members of the PTA as long as their son is studying in Wah Yan and there is no need to pay annual fee later.

e) **Registration of PTH Summer Course at PTH Counter:**

The details of Putonghua Pinyin Class are introduced by the subject panel.

f) **Miscellaneous arrangements:**

- i. Our school library provides the **sale of second-hand books**. Parents are free to enjoy this service.
- ii. The **school uniform supplier** will be at service today. Parents can also buy the uniform from other suppliers or from any other shops - but all uniform items should follow the color and pattern of the samples displayed at the school entrance.
- iii. Our school bulletin, the Star 2018-2019, is available at a counter in the Main Lobby at \$100 per copy.
- iv. The school does not offer school-bus service to the students. However, parents may find bus service to their own accord.
- v. Exercise books you bought will be distributed to you on 2 September.

2) **8:30 a.m.-12:30 p.m. and 2:00-4:00 p.m. on 12 July 2019**

The school will handle all registration of New Students in the **Hall**. Conference Room has been allocated for parents and new students to fill in the forms while they are waiting for registration.

**Note: No parking is available on campus.**